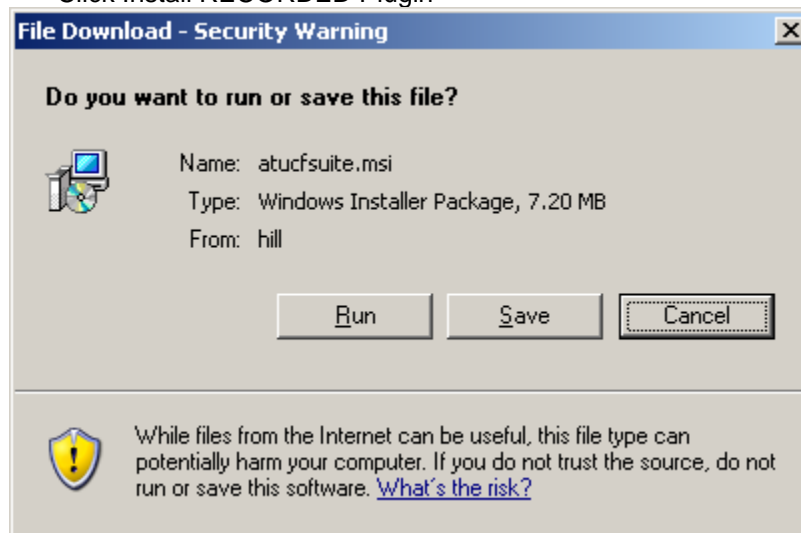
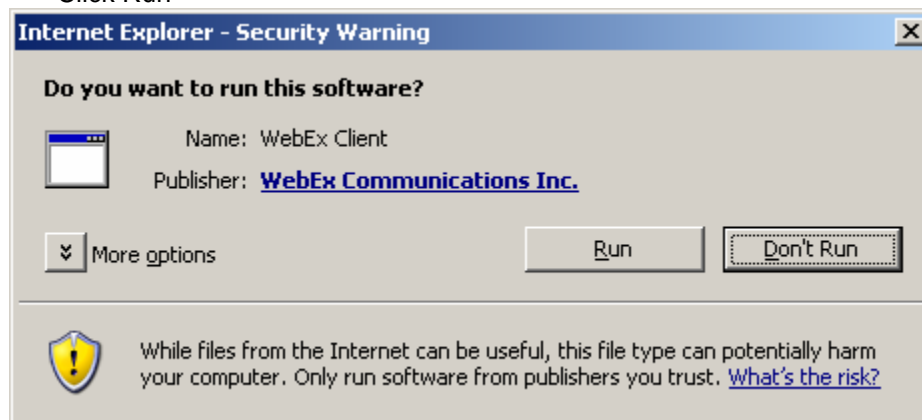


## How to install the plugin to view UCF files from recorded virtual classes or meetings

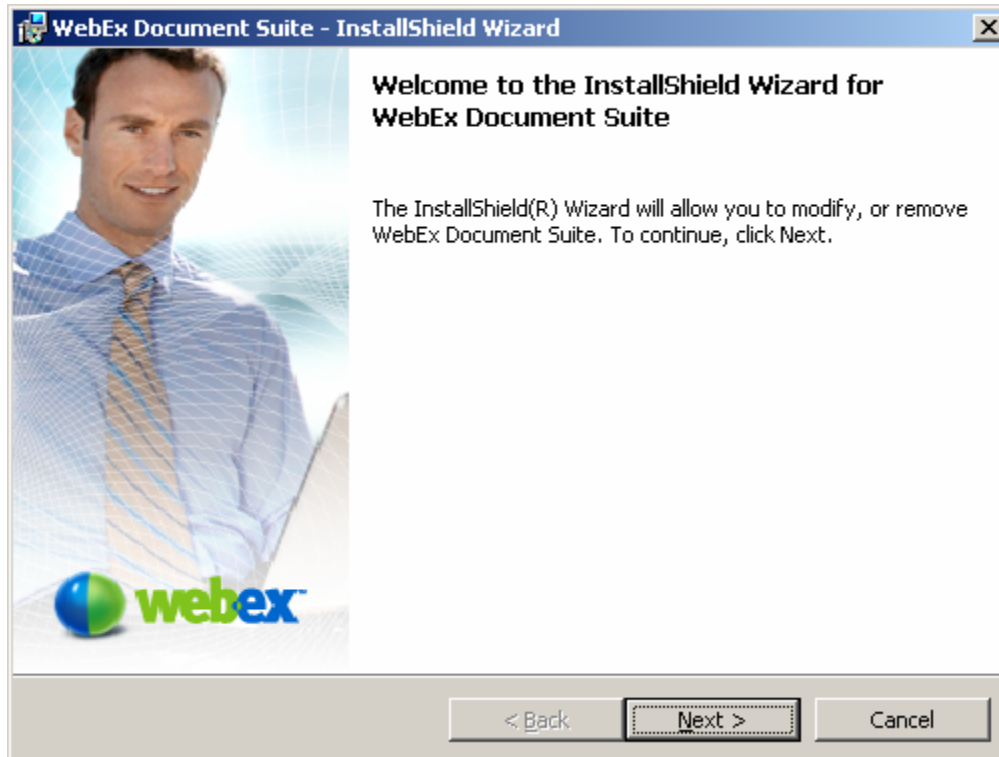
- If you are at a Network Site, open the Internal website, navigate to HFA Virtual Classroom or HFA Virtual Meeting
- If you are at a Groove Site, open HFA Staff Resources webpage, navigate to the HFA Virtual Classroom or HFA Virtual Meeting.
- Click Install RECORDED Plugin



- Click Run



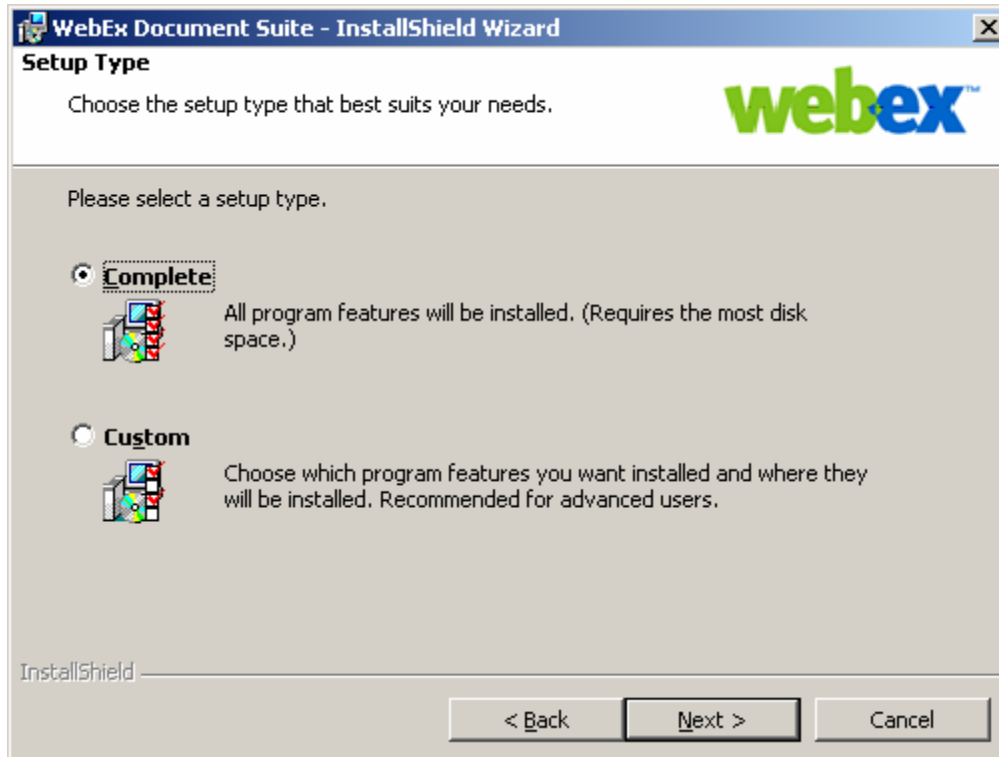
- Click Run



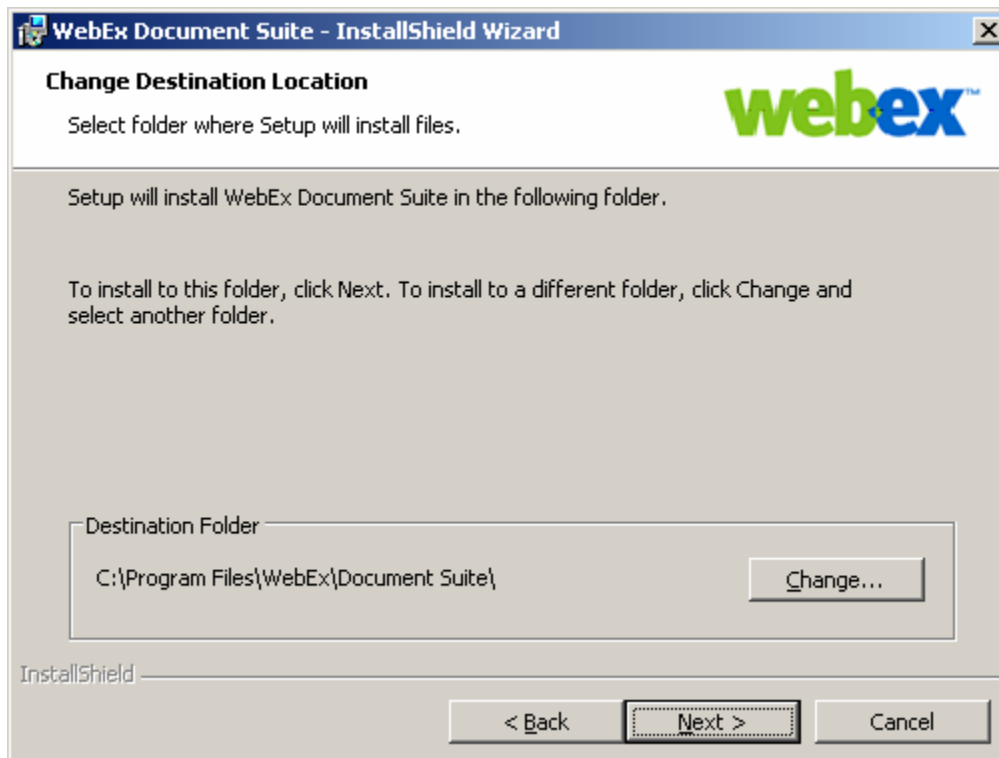
- Click NEXT



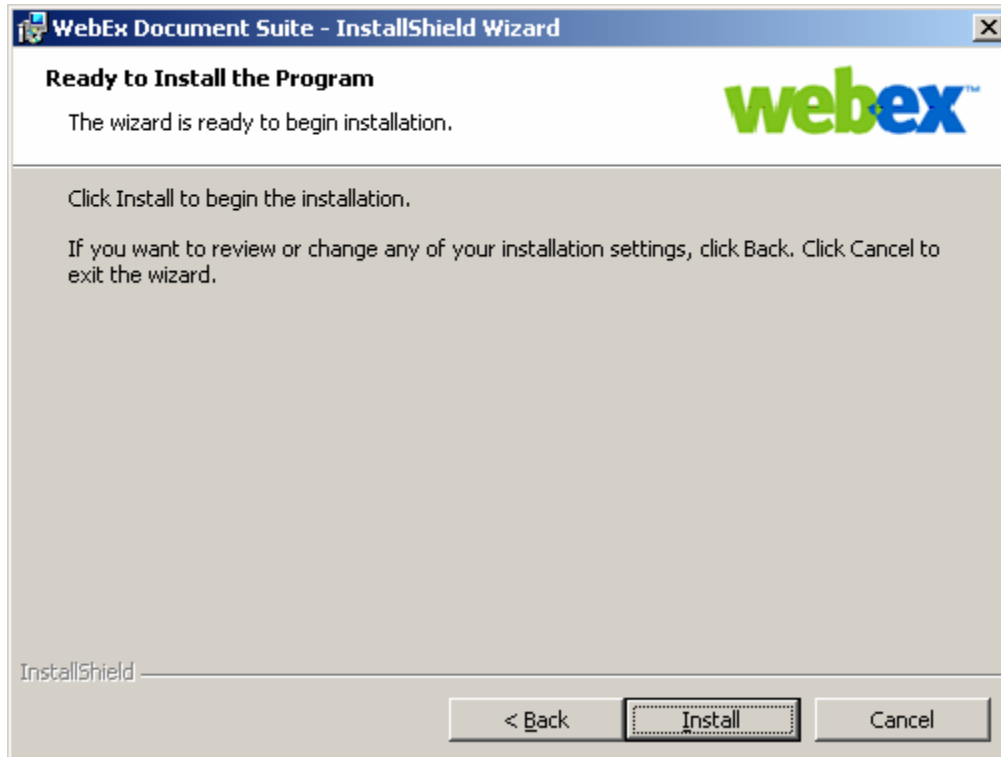
- Select "I accept the terms.." and click NEXT



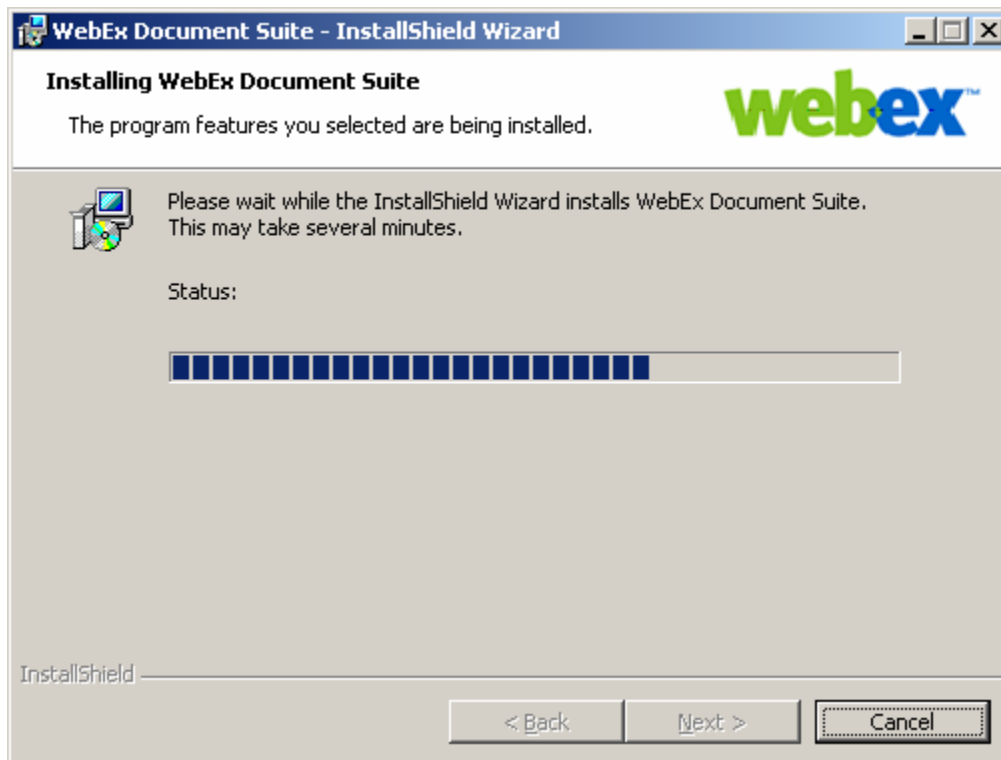
- Select Complete and click NEXT



- Leave the Destination Folder as defaulted and Click NEXT



- Click INSTALL to begin the installation





- Uncheck Launch Powerpoint and click FINISH
- You are now ready to view UCF files and/or recorded classes and meetings